# **BLACK NOTLEY PARISH COUNCIL**

MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY THE 25TH JANUARY 2023 AT 7.30 PM AT THE PAVILION MEETING ROOM AT THE BLACK NOTLEY PLAYING FIELDS, BLACK NOTLEY.

IN THE CHAIR: CLLR. S. PEDDER.

PRESENT: CLLRS. M. FORD, I. MOORE, S. DOUGLAS, J. SMITH,

 S. GOLDBERG,

PARISH CLLR’S APOLOGIES**:**.- M. SIMMONS, S. ELDEN-LEE.

APOLOGIES FOR ABSENCE:- DistrictCouncillor’s G. Butlland, F. Ricci and County Councillor R. Playle.

1415/23 DECLARATION OF INTERESTS.

None.

1416/23PUBLIC QUESTION TIME.

1 member of the public present Distirct Councillor Cunningham.

The Chairman said that thanks should go to Ex Cllr Morris for his hard work whilst on the Councilthis comes from all his colleagues the staff and the District Councillors.

Councillor Smith reported to Cllr Cunningham the blocked culvert near John Ray Cottage, Bakers Lane Cllr Cunningham said he would be seeing Councillor Playle this week and would pass this information onto him.

1417/23 REPORT FROM COUNTY COUNCILLOR AND DISTRICT COUNCILLORS.

Report from Cllr Cunningham - Congratulation to Cllr Pedder on the new post as Chairman he said congratulations and good luck to Ex Cllr Morris.

Budgets being finalizing at this time, he advised that there will be an increase in the precept. Currently under review is the green waste bin collection. Possibly a future charge for this service. Early part of the next calendar year if a charge is agreed.

He advised to directly contact the District Council with our views. In the budget will be a Support for the cost of living crisis and local food banks. Community Grant funding is still available. Cllr Goldberg raised his concerns that the Parish Councils aren’t being consulted on the review of green waste bin collections. He has concerns the impact this will have if there is a charge for this service. No report in the absence of County Councillor Playle.

1418/23 MINUTES OF THE MEETING ON THE 7TH DECEMBER 2022.

Proposed Cllr Smith Seconded Cllr Douglas Vote Unanimous

1419/23 CLERKS REPORT.

Circulated.

1420/23 CORRESPONDENCE.

\* National Allotment Society confirmation that the Local Authority Membership £67 per year, per annum thereafter £55 + VAT. Last month it was agreed to become members this is the charge for Local Authority membership.

\* Cllr Douglas requested via her friend that she shares a allotment with and who is the gardener at the Montessori Nursery in the village, can 3 or 4 children visit her allotments plot under supervision to educate the children about growing plants. The Parish Council agreed that this was ok as long as the children are supervised at all times.

\* Update on the Business Continuity Plan. This is still working progress the Clerk to find out the cost of 6 Good Councillor Guide books from the EALC.

\* Resignation received from Cllr Morris. This vacancy does not need to be filled as we are under 6 months until the elections in May.

\* Coronation ideas agenda item February. The Clerk to speak to Cllr Simmons to find

out what the BNCA are doing and what day over the weekend. A ‘party in the park’ with

music on the playing field lightening the beacon in the evening was one suggestion.

1421/23 BRAINTREE DISTRICT COUNCIL, EMERGENCY PLANNING – ANNUAL

UPDATE OF PLAN AND DETAILS. Councillors Pedder and Goldberg volunteered to be a point of contact for the Emergency Plan along with the Clerk.

1422/23 UPDATE FROM THE COMMITTEE’S –

a) Green Spaces update:-

Playing Field - Maple tree in memory of the Queen and the cherry trees to commemorate King Charles Coronation have been planted. The sub-committee need to consider and seek approval for brass plaques for these and also one for the sign next to the new flagpole. The Greens committee will identify suitable tree guards for the trees in advance of the next Parish Council meeting. The sub committee looked into the possibility of the installation of a wheelchair swing but during research we identified all bar one can only be installed in controlled or supervised areas. The only possible type has a large footprint and is estimated at a cost of £17.5k which was considered to be a lot of money. The sub-committee will now look into disabled children’s play equipment suitable for the playing field. Notley High School has not replied to Gary Morris yet with regard to the art competition for a new mural for the shelter. I think we should chase them up early in February if we have not heard anymore. Following on from last month’s Parish Council meeting I can confirm that two quotations for the kick fence around the pétanque court have been received and circulated. Both suppliers have previously successfully undertaken work for the Parish Council before. Agreed to go with Homecots Services quotation £2,457.16 including VAT.

Proposed Cllr Douglas Seconded Cllr Smith Vote Unanimous

 The Clerk has ordered one goalpost without a net approval was given for two at the last meeting, to see how much it is used and get feedback before considering ordering the second one.

The Essex Wildlife Trust provided a list of tree surveyors that can carry out tree management work. The Clerk to contact the Essex County Council contact listed first. Work will commence shortly on the tree management policy.

The Green Spaces sub-committee has drafted the first article for posting on the website.

b) Footpath install update:- No update in the absence of County Councillor Playle.

c) Communications update:-

Report from the Greens committee to go under the ‘Committee’s’ and ‘News’ section of the new website. Website update’s twice a month via the Clerk. Facebook to be updated by Councillor Goldberg and the communications committee will meet to determine who else has control over the Parish Council facebook page.

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20’s plenty update Cllr Ford said there had been an article in the Times newspaper mixed views and comments, currently 33 Parish’s across the County are signed up.

1423/23 HIGHWAY / PUBLIC RIGHTS OF WAY ISSUES.

\* Circulation of the ‘data’ from the Speed Sign. Cllr Goldberg thought the speeding was down since the report last month. He will post the recent graph on facebook.

Concerns of overgrown hedges from the playing field entrance up towards the Vets on Witham Road. Concerns raised after the recent cold spell of ice on roads at the corner of John Ray Gardens and the bad bend near pole lane going towards Witham.

1424/23 a) Finance List.

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| D/D | Npower Business Solutions (street light supply)  | £57.94 |
| D/D | A & J Lighting Solutions Ltd (street light supply)  | £68.22  |
| D/D | EDF Energy (Pavilion) | £27.00  |
| D/D | British Gas Light Business (Pavilion) | £112.23 |
| D/D | BT for Pavilion Office | £42.69 |
| D/D | BT for Parish Council mobile phone | £10.80 |
|  |  |  |
| B/Trans | Helen Waterfield (salary) | £775.35  |
| B/Trans | Helen Waterfield (mileage £18.90 + elec £30.00, BT Broadband & calls £28.32 + Ornamental trees Acer rubrum tree £455.00 + Defib store battery £348 + pads £158.40 + Farleigh hospice donation to collect Christmas Tree £50) | £1,088.62 |
| B/Trans | Martin Cudlip (salary)  | £484.07  |
| B/Trans | Martin Cudlip (miles for the month of December to be included in Jan) | £0.00  |
| B/Trans | Richard Goodman (salary)  | £671.80 |
| B/Trans | Richard Goodman (4 miles £1.80 + timber for bench and bolts £118.52) | £120.32 |
| B/Trans | James Todd & Sons (monthly wages service, back pay calculation and declaration to pensions regulator) | £108.00 |
| B/Trans | Ernest Does (pedestrian mower and strimmer servicing) | £264.90 |
| B/Trans | King & Co (7 trees + irrigation systems) | £2,426.00 |
| B/Trans | Ian Moore (battery for Christmas tree lights) | £144.99 |
| B/Trans | Web IT 4 U Ltd (remaining 50% of website completion and annual hosting and maintenance charges Dec 22 – Nov 23) | £469.20 |
| B/Trans | Letchwood (original website 3 month extension on.gov registration webhost extension and maintenance rate) | £232.40 |
| B/Trans | Itsa Goal Posts Ltd (1 goal post for playing field) | £723.87 |
| B/Trans | Max Ford (election briefing training on 26.01.23) | £54.00 |
| B/Trans | Agri-Mix (1 pallet of salt) | £218.40 |
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|  | TOTAL | £8,100.80 |

Proposed Cllr Douglas Seconded Cllr Goldberg Vote Unanimous

b) Circulation of the Actual to Budget Spending Sheet for information.

Cllr Goldberg left meeting 8.45 pm.

It was agreed to keep the precept figure the same as last year.

c) Setting of the Precept £48,000.00.

Proposed Cllr Douglas Seconded Cllr Pedder Vote Unanimous

1425/23 PLANNING.

**22/03219/OUT** Outline planning application with all matters reserved except access and layout, for demolition of existing building at 141 London Road and erection of 9 No. dwellings, with new access drive including a Pedestrian/Cycle link. Land Rear Of 141 London Road, Braintree, Essex. The Parish Council object to this application.

Black Notley Parish boundary is not shown on the plan therefore the Parish Council is unsure of the impact of this development on the Parish. The plan entails the demolition of an unlisted but character building to make way for 9 anywhere houses.

A similar situation at a neighbouring property on London Road has seen the building preserved and properties built on land at the rear of the property, as was the original idea put forward of 4 luxury houses in the grounds of 141 London Road.  Nine houses is excessive and out of character for the area which is of large well spaced impressive properties. Access is via the existing driveway to 141 which will cause  loss of amenity, peace and privacy to the adjacent properties.  The access is obstructed by an ancient specimen Oak Tree which must be preserved and given room to thrive.  It exits onto the Service road, which is quiet and narrow and not a suitable exit route onto the London Road for the extra traffic generated by the planned development.  Any additional parked cars in the service road could cause further problems and ruin the character of the road which is of large detached houses. The cycleway is not shown on the plan.

This area is rich in mature specimen trees which must be preserved and any development kept at a distance to enable them to thrive and provide a habitat for the existing wildlife in the area.

**22/03279/FUL** - Retrospective change of use to ancillary domestic use of the cart lodge and proposed external changes to the as converted scheme to include new glazed doors to the front elevation and installation of shutters to the four windows to the rear elevation. Stantons Farm, 222 Witham Road, Black Notley, Essex, CM77 8NH. Comments already submitted - This is a Retrospective Application of a Grade 1 Listed Building. As the Parish Council have no prior knowledge of the site or application we leave the decision to Listed Buildings Control and Braintree District Council.

**22/03310/TPO** – TPO. 2 Pickpockets Lane, Black Notley, Essex. The Parish Council recommended a 2 meter all over reduction and reshape of the large oak tree.

**23/00032/HH** Renovations to existing dwelling, including thermal upgrade of existing floor, walls and roof, replacement fenestration, dummy stacks and new roof and wall finishes. Cardinals, Ludham Hall Lane, Black Notley, Essex, CM77 8QT. The Parish Council has no objection to this application.

**22/03439/FUL** Retrospective change of use of existing barn to residential use ancillary to the main dwelling. Works to include installation of timber shutters to 3 No. windows to rear elevation and shutters and timber louvres to gable end. Stantons Farm, 222 Witham Road, Black Notley, Essex, CM77 8NH. This is a retrospective application of a Grade 1 Listed Building. As the Parish Council has no prior knowledge of the site or application we leave the decision to Listed Buildings Control and Braintree District Council.

1426/23 UPDATE ON THE ARRANGEMENTS FOR THE ANNUAL ASSEMBLY

EVENING**.**

The Clerk updated the Councillors on who had been invited and who had already

replied a few more organization had been suggested to be invited, the Clerk to send out

invites. A leaflet drop to be arranged to the whole village about 10 days before the

event.

1427/23 DATE OF THE NEXT MEETING WEDNESDAY THE 22ND FEBRUARY 2023

Meeting closed 9.15 pm

CHAIRMAN………………………………………….. DATE …………………………