# **BLACK NOTLEY PARISH COUNCIL**

MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY THE 27TH MARCH 2024 AT 7.30 PM AT THE PAVILION MEETING ROOM AT THE BLACK NOTLEY PLAYING FIELDS, BLACK NOTLEY.

IN THE CHAIR: CLLR. S. PEDDER.

PRESENT: CLLRS. M. FORD, J. SMITH, A. GEORGE, N. FERRIS,

 A. WOOD, S. ELDEN-LEE.

PARISH CLLR APOLOGIES: -CLLRS. M. SIMMONS, S. GOLDBERG.

Apologies received from District Councillors Ricci and Cunningham.

1629/24 DECLARATION OF INTERESTS.

None.

1630/24 PUBLIC QUESTION TIME.

2 members of the public present. County Councilor Playle, District Councilor Butland.

1631/24 REPORT FROM COUNTY COUNCILLOR AND DISTRICT COUNCILLORS.

Cllr Butland reported that at the full Council meeting last week the Corporate Strategy was approved unanimously. It was reported that the Green bin collection programme is going well.

Cllr Playle reported that the number 21 Bus service on a Sunday stopped on the 24th of March, at the end of July part of the service will be taken over by DigiGo. Peak week day time the Stephenson bus service will continue as it is now.

1632/24 MINUTES OF THE MEETING ON THE 28TH FEBRUARY 2024.

The minutes were agreed as a true and accurate record of the meeting.

Proposed Cllr Smith Seconded Cllr George Vote Unanimous

1633/24 CLERKS REPORT.

Circulated.

1634/24 HAYESWOOD DEVELOPMENT – Report from recent meeting with Neil Jones and

Alison Rugg, from Braintree District Council. Report given by Cllr Smith notes to be circulated.

Previous years planning comments made by the Parish Council to be forwarded to Neil Jones

and Alison Rugg at Braintree District Council.

1635/24 ESSEX COUNTY COUNCIL - Consultation document from the Sustainable Travel

Planning Team on street EV charging opportunity mapping. Deadline 31st March 2024.

It was agreed that the comment is that we respond that we have no suggestions to make for a

location in the village.

1636/24 PLAYING FIELD –

a) UK Power Network update. The Clerk reported that UK Power Network are now speaking directly with Holmes and Hill and Fenn Wright. UK Power Network have confirmed that they are able to attend the Annual Parish meeting.

1637/24 IS BLACK NOTLEY PARISH COUNCIL HAPPY WITH ESSEX COUNTY COUNCIL’S

PROCEDURE FOR REPORTING HIGHWAYS ISSUES AND FAULTS.

Cllr Ford raised concerns last month with issues of reporting the number 21 bus service and the

confusion and no acknowledgement of his complaint and query raised. Concerns of lack of

action with queries raised and acknowledgement of issues raised via ECC online system.

This was debated 3 main issues of concern was the number 21 bus, the VAS not working

outside the playing field and the depth gauge at the ford in Bulford Lane. Clerk to pass on the

concerns about Highways to Cllr Playle.

1638/24 CORRESPONDENCE.

The email from Braintree District Council about the moving of the bottle bank at the Community Centre was discussed these are to be moved in the next 2 weeks.

1639/24 UPDATE FROM THE COMMITTEE’S –

a) Green Spaces update:- Notes from recent meeting circulated.

b) Communications update:-

- Cost of the facebook feed onto the Website £60 + VAT. Pricing on again for next month after the meeting that the Clerk and the Chairman are going to arrange for next month with Webit4U. Then a Communications meeting to be arranged after the meeting with Webit4U. Facebook was discussed and agreed is for information only.

Cllr Elden - Lee left the meeting at 8.30pm to leave for work.

1640/24 HIGHWAY / PUBLIC RIGHTS OF WAY ISSUES.

\* Circulation of the ‘data’ from the Speed Sign.

\* Service and calibration of the speed sign £164.00 + VAT. Not £170 as stated on the agenda as this was for a moveable sign not a fixed sign. Agenda item for next month.

1641/24 FINANCE - Circulation of the Finance List.

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| D/D | SSE (street light supply)  | £78.16 |
| D/D | A & J Lighting Solutions Ltd (street light supply)  | £68.22  |
| D/D | EDF Energy (Pavilion) | £40.00  |
| D/D | British Gas Light Business (Pavilion) | £117.14 |
| D/D | BT for Pavilion Office | £40.74 |
| D/D | BT (for Parish Council mobile phone) | £10.80 |
| D/D | Nest (Pensions HW & RG) | £78.04 |
|  |  |  |
| B/Trans | Helen Waterfield (salary) | £813.83  |
| B/Trans | Helen Waterfield (mileage £12.38 + elec £30.00, BT Broadband & calls £28.32 +ink cartridges £27.99 + laminating pouches £9.86 + engraving on brass for 3 trees £71.85 + planter for Cllr A.W. £37.49) | £217.89 |
| B/Trans | Martin Cudlip (salary + 1 hour overtime bag of cuttings to recycling centre)  | £524.90  |
| B/Trans | Martin Cudlip (36 miles for February £16.20, fat balls £5.99)  | £22.19  |
| B/Trans | Richard Goodman (salary 1 ¼ hrs overtime painting of pavilion hand rail) | £754.80 |
| B/Trans | Richard Goodman (3 posts for bund sign) | £6.75 |
| B/Trans | Writtle Forest Consultancy (3 tree surveys/tomography) | £588.00 |
| B/Trans | James Todd & Sons (monthly wages service) | £39.60 |
| B/Trans | Anglian Fire Protection (pavilion) | £70.56 |
| B/Trans | Braintree D Council (Pest Control Contract for the yr)  | £746.40 |
| B/Trans | HMRC (1/4ly NI and income tax payment) | £651.84 |
| B/Trans | C F Security (annual inspection of CCTV) | £120.00 |
| Chq 300045 | Jacky Smith (copy of B & W Times October – March 24) | £28.60 |
| B/Trans | PG Bones (boiler service and landlords gas safety check) | £146.40 |
|  |  |  |
|  | TOTAL | £5,164.86 |

Proposed Cllr Pedder Seconded Cllr Wood Vote Unanimous

The Clerk informed the Council that Lloyds Bank had advised her that the savings account we have with a passbook can no longer be used and a new savings account needs to be opened. The John Ray Millennium Green account is also with Lloyds and the new Councillors need to be added to this account as signatories. Cllrs Wood and George raised concerns of linking Parish Council accounts with Lloyds who they have personal accounts with and Cllr George works for Lloyds. It was suggested we open a savings account with Unity Trust Bank instead of going with a new savings account with Lloyds as we currently Bank with Unity also.

1642/24 D DAY CELEBRATIONS. The 6th June and 80th anniversary brief discussion but agreed not to do anything.

1643/24 ANNUAL ASSEMBLEY – format of the evening. 4 replies received so far, update again next month.

1644/24 PLANNING.

**24/00185/FUL** Retention of Timber-framed modular building for use as outdoor classroom and installation of acoustic fencing along the southern boundary. The Colourwheel Nursery, Denton Crescent, Black Notley. No objection.

An email had been received from a resident raising their concerns regarding planning application number 24/00185/FUL the Clerk to reply advising that the Parish Council give permission for the sub committee to visit and comment as there is only 21 days in which to respond to applications the final decision is with Braintree District Council and the Parish Council are asked for their comments only.

23/02086/FUL Proposed underground cables and associated works on land between Blackley Road, east of Willows Green and Braintree substation. Electric Sub Station 30M from KFC, Braintree Road, Cressing, CM77 8GA. Cllrs Smith and Pedder attended the planning meeting at Braintree District Council last night about this application. Cllr Smith gave a brief report on the meeting, Braintree District Council agreed to pass the planning application.

1645/24 ALLOTMENTS – REPLACEMENT BAIT BOX IS NEEDED EITHER CONCRETED IN COVERT BOX - £200 + VAT OR TAMPER PROOF LOCKED MOVEABLE BAIT BOX - £25 + VAT.

The Clerk informed the Council that currently we have a moveable box on site and a Covert box lid has broken. It was agreed to replace 2 boxes with covert boxes.

Proposed Cllr Ford Seconded Cllr Wood Vote Unanimous

1646/24 WRITTLE FOREST CONSULTANCY – Tomography and drill testing reports.

Reports circulated. It was noted that the pear tree on the John Ray Millennium Green would need to be checked again in 1 year’s time. The oak tree on Cokers Peace to be checked again in 3 year’s time. It was recommended that the oak tree near the Play area is to be reduce to 1.5 mtr’s within 3 months the Clerk to obtain quotes agenda item next month.

1647/24 DATE OF THE NEXT MEETING WEDNESDAY THE 24TH APRIL 2024

Meeting closed 9.20 pm

CHAIRMAN………………………………………….. DATE …………………………