# **BLACK NOTLEY PARISH COUNCIL**

MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY THE 24TH APRIL 2024 AT 7.30 PM AT THE PAVILION MEETING ROOM AT THE BLACK NOTLEY PLAYING FIELDS, BLACK NOTLEY.

IN THE CHAIR: CLLR. S. PEDDER.

PRESENT: CLLRS. M. FORD, J. SMITH, A. GEORGE, N. FERRIS,

 A. WOOD, S. ELDEN-LEE, S. GOLDBERG.

PARISH CLLR APOLOGIES: -CLLRM. SIMMONS.

Apologies received from County Cllr Playle, District Cllr’s Butland and Cunningham.

1648/24 DECLARATION OF INTERESTS.

Cllr Ferris declared a personal interest in item 13 the finance list. Cllr Wood declared personal and prejudicial interest in item 10 Correspondence subscription due to the EALC.

1649/24 PUBLIC QUESTION TIME.

2 members of the public present. District Cllr Ricci and a resident from Constable Way, who had a query regarding the slight precept increase this year. He raised concerns of the state of the fencing on the hospital estate and long grass in some areas. The Clerk advised that the hospital estate was under ownership of Braintree District Council and some areas maintained by management companies. Cllr Ricci advised that he has noted these concerns and will take them back to BDC. The resident also has concerns of commercial parking on the hospital estate. The Clerk advised that minutes, finance information are all available for viewing on the Parish Council’s website.

1650/24 REPORT FROM COUNTY COUNCILLOR AND DISTRICT COUNCILLORS.

Cllr Ricci report that Cllr Playle sent him a message advising that he still has no response about the number 21 bus service, he hopes to get a reply by next week’s meeting. Cllr Ricci advised that BDC are currently doing a Street Lighting audit. The AGM took place this week Cllr Butland is the Leader and Cllr Cunnigham the Deputy, Cllr Ricci advised that he has the same portfolio as last year.

Cllr Goldberg arrived at 19.45.

1651/24 MINUTES OF THE MEETING ON THE 27TH MARCH 2024.

Proposed Cllr Smith Seconded Cllr Ferris Vote Unanimous

1652/24 CLERKS REPORT.

Circulated.

1653/24 NIGHT FLIGHT RESTRICTIONS: HEATHROW, GATWICK AND STANSTED

AIRPORTS FROM OCTOBER 2025 – Consultation deadline the 22nd May 2024.

The Planning Committee to look into this and circulate a suggested response, Cllr Goldberg has

already been researching this. Concerns as we are directly in the flight path. General feeling is

would comment not to increasing the night flights.

1654/24 NATIONAL GRID ELECTRICITY TRANSMISSION PLC (National Grid) – Norwich to

Tilbury - Consultation ends Tuesday 18 June 2024.

Cllr Smith to look into this consultation.

1655/24 PLAYING FIELD –

a) UK Power Network update. The Letter received from Fenn Wright had been circulated and was discussed it was agreed to ask them to contact UK Power Network and ask if they had considered going past the playing field entrance and entering the playing field near to no 89 Witham Road/The Street. The Clerk to write to Fenn Wright.

b) Request to use the Playing Field for a Charity Dog Show on the 27th July 2024. It was decided that unfortunately we do not have enough parking for this size of event.

c) Consideration to increase the size of the Car parking. It was agreed the current 30 spaces are adequate for the size of the building at this time, it was suggested that we promote the facilities at next week’s meeting. Agenda item for the future Management Plan for hiring of the facilities.

1656/24 ANNUAL PARISH MEETING – Update.

It was agreed to meet a 6.45pm we then ran through the plan for the evening.

1657/24 CORRESPONDENCE.

- Membership renewal due for the Essex Association of Local Councils £594.06. It was agreed yes, Cllr Wood left the meeting room while this was discussed.

Proposed Cllr George Seconded Cllr Smith Vote Unanimous

- Membership renewal due for the Rural Community Council of Essex £49.75 + VAT. It was agreed to renew this.

Proposed Cllr Wood Seconded Cllr Ford Vote Unanimous

- Essex Village of the Year & Rural Community Awards 2024 – Should we enter.

Yes agreed to enter Cllr Ford volunteered to complete the forms.

Proposed Cllr Wood Seconded Cllr Ferris Vote 7 for 1 Against

- Thank you note received from Cllr Wood.

- Price increase of 9.09% from James Todd from the 1st April (salary and pension).

The Clerk had received a quote from JM Payroll for £30 + VAT per month, it was agreed to go

with JM Payroll.

Proposed Cllr Wood Seconded Cllr Ferris Vote Unanimous

- An email had been received from the Vine PH asking to use the playing field car park on the

4th May, on this occasion it was agreed yes, if any complaints about noise are received it would

need to be re-considered if asked again.

1658/24 UPDATE FROM THE COMMITTEE’S –

a) Green Spaces update:- The Clerk gave a brief update.

b) Communications update:- Cost of the facebook feed onto the Website £60 + VAT.

It was agreed to go ahead with this one off cost.

Proposed Cllr Goldberg Seconded Cllr Ferris Vote Unanimous

Agenda item for the future to contribution to the cost of the printing of the community magazine.

c) Report from meeting had with Webit4U. Julie will be sending a quote for the suggested changes to the website discussed to make things easier to find, discussion had that in the future the Clerk could do the updating, of the articles onto the website. Regarding facebook Julie was able to add some of the communications team on as ‘admins’ to allow more people to be able to post articles onto the parish council facebook page.

1659/24 HIGHWAY / PUBLIC RIGHTS OF WAY ISSUES.

\* Circulation of the ‘data’ from the Speed Sign. Cllr Goldberg reported that there had been a significant drop this last report compared to the previous months.

\* Service and Calibrate the speed sign £164 + VAT.

The calibration was put to the vote and it was agreed to get this done.

Proposed Cllr Goldberg Seconded Cllr Ferris Vote 7 for 1 Against.

1660/24 FINANCE – a) Circulation of the Finance List.

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| D/D | SSE (street light supply)  | £73.09 |
| D/D | A & J Lighting Solutions Ltd (street light supply)  | £68.22  |
| D/D | EDF Energy (Pavilion) | £40.00  |
| D/D | British Gas Light Business (Pavilion) | £121.16 |
| D/D | BT for Pavilion Office | £40.74 |
| D/D | BT (for Parish Council mobile phone) | £10.80 |
| D/D | Nest (Pensions HW & RG) | £79.24 |
| B/Trans | Helen Waterfield (salary + 2 hrs overtime) | £848.14  |
| B/Trans | Helen Waterfield (mileage £12.15 + elec £30.00, BT Broadband & calls £28.32) | £70.47 |
| B/Trans | Martin Cudlip (salary + 1 ½ overtime + 20 hours holiday not taken)  | £712.17  |
| B/Trans | Martin Cudlip (28 miles for March £12.60, bird feeders £11.96 and bird seed £6.49)  | £31.05  |
| B/Trans | Richard Goodman (salary + 19 ½ hrs holiday not taken) | £995.35 |
| B/Trans | Richard Goodman (expenses fixings for brass plaques) | £7.36 |
| Chq 300046 | Cash - Postage | £16.88 |
| B/Trans | Nick Ferris (biscuits for Annual Assembly) | £12.50 |
| B/Trans | James Todd & Sons (monthly wages service) | £39.60 |
| B/Trans | Ernest Does (bark) | £45.00 |
| B/Trans | KempCo (printing of Annual Assembly flyer) | £49.00 |
| B/Trans | Customised Interiors (alterations to the Pavilion) | £4,536.00 |
|  | TOTAL | **£7,796.77** |

Proposed Cllr George Seconded Cllr Ford Vote Unanimous

Zurich insurance renewal 2024/25 for the John Ray Millennium Green Trust £417.98, cheque number 000143. It was agreed to renew this.

Proposed Cllr Pedder Seconded Cllr Smith Vote Unanimous

b) Actual to Budget spending sheet. Circulated.

c) Update on moving money from the Lloyds passbook account. The Clerk reported that the

advise from the Financial Servies Compensation Scheme covers up to £85,000 per person /

business in a bank. It was agreed to keep the reserves money with Lloyds Bank and

Councillors Goldberg, Elden-Lee and Ford all agreed to complete the necessary forms to

become signatories on both the Parish Council’s savings account and the John Ray Millennium

Green’s Bank account. The Clerk to complete the necessary paperwork and circulate it.

1661/24 BUSINESS CONTINUITY PLAN.

This document had been circulated and was available at the meeting as a hard copy, to be an agenda item annually for reviewing.

1662/24 PLANNING.

**24/00637/TPO** Notice of intent to carry out works to trees protected by Tree Preservation Order TPO - 16/2006 Oak Tree - Reduce by 2.5 meters to top and side, 2 Pickpocket Lane, Black Notley, Essex, CM77 8QU. Apologies from Cllr Wood for missing this deadline.

Cllr Smith reported that this site had been visited a few years ago its a large oak tree.

1663/24DATE OF THE NEXT MEETING WEDNESDAY THE 22ND MAY 2024.

Meeting closed 9.15 pm

CHAIRMAN………………………………………….. DATE …………………………