# **BLACK NOTLEY PARISH COUNCIL**

MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY THE 28TH AUGUST 2024 AT 7.30 PM AT THE PAVILION MEETING ROOM AT THE BLACK NOTLEY PLAYING FIELDS, BLACK NOTLEY.

IN THE CHAIR: CLLR. S. PEDDER**.**

PRESENT: CLLRS. M. FORD, J. SMITH, A. WOOD, N. FERRIS, S. GOLDBERG**.**

Apologies for absence CLLR A. GEORGE,S. ELDEN-LEE.

Apologies for lateness received from Cllr Goldberg who arrived at 7.50 pm.

Apologies received from County Councillor Playle, District Cllrs Butland and Cunningham.

1711/24 DECLARATION OF INTERESTS.

None.

1712/24 PUBLIC QUESTION TIME.

4 members of the public including District Cllr Ricci, 2 representatives from UK Power Network. Discussion had about the cars that should not be parking on the diversion route, but it was confirmed they are. The Clerk to send a list of the road names to UK Power Network and Cllr Ricci so that this could be passed onto North Essex Parking Partnership, Witham Road/Notley Road from Buck Hill to Lister Road.

1713/24 REPORT FROM COUNTY COUNCILLOR AND DISTRICT COUNCILLORS.

Update from Cllr Ricci he reported on the local planning policy discussing the tighten of the time lines. Briefly discussed Bakers Lane Road Closure, Cllrs Cunningham and Ricci haven’t received any complaints about this, however County Councillor Playle has had a couple of emails about this.

1714/24 MINUTES OF THE MEETING ON THE 24TH JULY 2024.

Proposed - Cllr Ferris Seconded - Cllr Ford Vote Unanimous

1715/24 PLAYING FIELD –

a) UK Power Network update:- They reported that 320 mtrs have been completed so far not all fully excavated yet though, they hope to complete Bakers Lane in 7 weeks. Tracking being unloaded tomorrow and the wooden gate removed temporary on the playing field. Notice board to be temporarily repositioned on site. The 2 UK Power Network gentlemen and Cllr Ricci left the meeting at 8.15 pm.

b) Quote for upgrade recommended for work inside the Pavilion, following the recent alterations.

It was agreed that the Clerk should attempt to get another quote for the lagging of pipes, insultation of loft space, changing to mixer taps and re-plumbing of boiler system.

1716/24 A REQUEST HAD BEEN RECEIVED TO REVIEW THE AMOUNT OF SEATING

AVAILABLE AROUND THE VILLAGE.

Seating outside of the shops in Bedells Avenue was a suggestion. The Clerk did mention that

this has been suggested before. The Clerk to ask Eastlight would they allow us to put a bench

on the green at Oxley House opposite the shops.

1717/24 CLERKS REPORT.

The Clerk reported that no reply had been received from MP James Cleverley or DigiGo.

Cllr Wood said she would chase up Essex County Council regarding the Cherry tree, no reply from them as yet.

 1718/24 MOTION - It is proposed that the decisions made relating to the Black Notley Parish Council website under item 9 (ii) on Wednesday 24th July 2024 be deferred and that additional information is sought and the matter discussed again by the Council.

The reason for the Council to consider this motion is because Cllrs Pedder and Wood and the Clerk of the Council attended a Website Accessibility training course on 29th July 2024 and as a result of the information acquired feel that the matter needs to be discussed again in the light of that training. The motion was voted on and agreed to defer.

Proposed - Cllr Pedder Seconded - Cllr Wod Vote Unanimous

Further research is required regarding the website Accessibility Regulations and the new legislation. Cllr Wood will speak to Aubergine who ran the recent training course and ask them to do a ‘accessibility audit’ on our website to see if it is accessible to all, agenda item next month. While this research is carried out it was agreed to ask Webit4U to do our twice a month upload onto the website, this will be an additional cost of £20 + VAT for the following 3 months, then to be reviewed again. Cllr Goldberg also agreed to do a Lighthouse google check on the website’s accessibility.

Proposed - Cllr Goldberg Seconded - Cllr Ferris Vote Unanimous

1719/24 CORRESPONDENCE.

\* Request for Allotments on the Great Notley East development from Great Notley P.C

It was agreed as it is the very early stages of the Hayeswood development, until we know more about the development we can’t comment at this time.

\* Request from Great Notley Parish Council for a change on London Road from the current Zebra Crossing to traffic Lights near to the White Courts entrance. It was agreed that the Parish council are not willing to support this.

\* Email received from PKF Littlejohn External Auditors raising ‘except for’ matters on part 3 of the AGAR. We note that a mistake was made and will address this next year.

Proposed - Cllr Pedder Seconded - Cllr Wood Vote Unanimous

1720/24 UPDATE FROM THE COMMITTEE’S –

a) Communications update:- Meeting held this evening with 3 people from the church and Cllr’s

Ferris, Ford and Pedder they spoke about what is going to be on the front and back

pages in colour. November’s edition will be the first colour magazine then they will approach the advertisers for increased charges in the advertising from January 2025. 50 more copies to be printed from then. A colour copy to be emailed to all the advertisers. Cllr Ford to write article’s to include the local organisation’s in the village.

b) Greens spaces update:- meeting held last week, resignation received from the one member

of the public, need new volunteers for this committee. The strimming is taking place this week at

the JRMG and the raking at 10 am this Saturday morning. Volunteers for raking needed. More

commitment needed from Councillors on this committee.

1721/24 HIGHWAY / PUBLIC RIGHTS OF WAY ISSUES.

\* Circulation of the ‘data’ from the Speed Sign. Posted on facebook.

\* Bus stop pole and flag improvements details received from Essex County Council. No comment.

1723/24 FINANCE – a) Finance List.

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| D/D | SSE (street light supply)  | £75.81 |
| D/D | A & J Lighting Solutions Ltd (street light supply)  | £68.22  |
| D/D | EDF Energy (Pavilion) | £40.00  |
| D/D | British Gas Light Business (Pavilion) | -£32.55 |
| D/D | BT for Pavilion Office | £45.48 |
| D/D | BT (for Parish Council mobile phone) | £18.12 |
| D/D | Nest (Pensions HW & RG previous months payment) | £92.39 |
| D/D | Wave (water bill 15th May – 14th August 2024) | £77.26 |
|  |  |  |
| B/Trans | J & M Payroll Services Ltd (Salary fee, PAYE & Salary payments to all staff) Breakdown - Wages total £2,493.01 PAYE total £214.75, J & M Payroll £36.00 + outstand HM Rev Tax and NI £431.75). | £3,175.51 |
| B/Trans | JPB Landscapes Ltd (cutting of Cokers Peace) | £330.00 |
| B/Trans | Ernest Does (shorts, cable holder, peat and bark) | 69.23 |
| B/Trans | PKF Littlejohn (external auditor) | £378.00 |
| B/Trans | Braintree District Council (Dog bin emptying Aug – Nove 24) | £46.98 |
|  | **TOTAL** | **£4,417.00** |

John Ray Millenium Green cheque (number 000144) to A Curry Customised Landscapes works on the Pergola £925.00.

Proposed - Cllr Ferris Seconded - Cllr Pedder Vote Unanimous

b) Finance to be authorised before lunchtime on a Thursday following the monthly meeting. Or the option is available in the Financial Regulations that standard payment for example D/D’s and staff salaries can be authorized annually. A draft list to be drawn up for next months meeting, agenda September.

1724/24 PLANNING.

**24/01569/VAR** [Variation of Condition 12 (Permitted Development Rights) of approved application 03/00300/FUL granted 09.09.2003 for a proposed demolition of existing property and erection of two detached dwellings. Variation would allow the removal of Permitted Development Rights.](https://publicaccess.braintree.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SGVFGIBFK4C00&prevPage=inTray) Tamarisk, 159 London Road, Braintree, Essex, CM77 8PT. This application would appear to lie beyond our Parish Boundary, therefore the Parish Council leave this decision to Braintree District Council Planning.

**Transport Strategy for Essex**, or Local Transport Plan 4 (LTP4).   The consultation 9th August run for seven weeks, closing on Sunday 22 September. The Parish Council would want to see improvements to the A120 and A12 and improvements to the access onto these routes at Braintree and Marks Tey. This would discourage heavy lorries and traffic from using the minor unclassified roads through the villages causing damage to the narrow roadways the hedgerows and amenity of the villages. These are major East/West routes which are now slow overcrowded and in bad condition.

1725/24 CIRCULATION OF THE QUOTATIONS FOR THE 12 MONTH TREE WORK RECOMMENDED ON THE JRMG, COKERS PEACE AND THE PLAYING FIELD.

Cllr Goldberg left the meeting at 9.30 pm.

Quotes circulated again and discussed it was agreed to go with Treecology for the tree work on the playing field, JRMG and Cokers Peace £2,652.00 including VAT.

Proposed Cllr Ford Seconded Cllr Smith Vote Unanimous

1726/24 CO-OPTION – OF THE PARISH COUNCILLOR VACANCY. Vacancy to be filled.

1727/24 V.E. DAY CELEBRATIONS MAY 2025. Agenda item next month.

1728/24 DATE OF THE NEXT MEETING WEDNESDAY THE 25TH SEPTEMBER 2024.

Meeting closed 9.40 pm

CHAIRMAN………………………………………….. DATE ……………………