# **BLACK NOTLEY PARISH COUNCIL**

MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY THE 24TH JULY 2024 AT 7.30 PM AT THE PAVILION MEETING ROOM AT THE BLACK NOTLEY PLAYING FIELDS, BLACK NOTLEY.

IN THE CHAIR: CLLR. S. PEDDER**.**

PRESENT: CLLRS. M. FORD, J. SMITH, A. WOOD, N. FERRIS, S. GOLDBERG**,** A.

 GEORGE, S. ELDEN-LEE.

Apologies received from District Cllr F. Ricci.

Cllr T. Cunningham arrived at 7.43 pm and gave his apologies for lateness. Cllr Goldberg arrived at 7.50 pm and gave his apologies for lateness.

1696/24DECLARATION OF INTERESTS.

None.

1697/24 PUBLIC QUESTION TIME.

5 members of the public present,1 gentleman from Freedom, 1 gentleman from UK Power Network guest speakers this evening, County Cllr Playle and District Cllr Cunningham.

1698/24 REPORT FROM COUNTY COUNCILLOR AND DISTRICT COUNCILLORS.

Report from Cllr Playle the final Diggigo changes are from next week in the village. Essex County Council Boundary changes within our Ward, we will become Witham West Rural a newly created ward.

Report from Cllr Cunningham reminding us that the Braintree District Council Local Plan refresh is currently under way. Sites to be looked at in the autumn. Community grant funding is still available.

1699/24 MINUTES OF THE MEETING ON THE 26TH JUNE 2024.

Proposed - Cllr Smith Seconded - Cllr Ferris Vote Unanimous

1700/24 PLAYING FIELD –

a) Update from Freedom on the road closures for the UK Power Network planned works.

The gentlemen reported that they are commencing on the 12th August 2 sites set up on Bakers Lane for them to workout from. One team will be working from Bakers Lane to Church Road end, 2nd team will be working on the playing field end of the route. Essex County Council Highways will put a diversion route in place. Any delivers or residents needing to get in and out of their properties on Bakers Lane will be assisted by the TMO escort. Access to Church will also be allowed. Signage to go up this Friday. Any areas that are having traffic problems email UK Power Network and advise them, so they can look into these concerns. Letters to be sent to all residents advising of planned works 2 weeks beforehand. The Middle / end of August they plan to be on the playing field. Ecologist will come in beforehand to see what species are in the hedgerow. The two guest speakers left the meeting at 8.10 pm.

b) UK Power Network update:- Agreement of ‘Heads of Terms’ and ‘side letter’.

The Clerk to respond to Fenn Wright and Holmes and Hill Solicitors saying we go with their recommendations of the 3 documents circulated the heads of terms, side letter and wayleave agreement.

 Proposed - Cllr Ford Seconded - Cllr Ferris Vote Unanimous

1701/24 CODE OF CONDUCT. It was agreed to move this item to the September Agenda.

1702/24 GDPR Policy – annual review. It was agreed to move this item to the September

 Agenda.

1703/24 CORRESPONDENCE.

\* If you wish an item to go onto the Agenda - advise the Clerk before the 12th of each month.

A request for ‘seating around the village’ to be a future agenda item.

1704/24 UPDATE FROM THE COMMITTEE’S –

a) Communications update:-

i) Report from meeting with the Church ref magazine.

Reverend Prior Cllr’s Pedder, Ford and Ferris present at the meeting, discussion on magazine

production and printing more and maybe in colour. This was going to be expensive so it

 was decided to do front inside and out and back inside and out in colour increase print to 200

instead of 150 that we print now. £70 a month more to increase and make part colour. Can the

Parish Council contribute? It was agreed to increase advertising and target local businesses.

£70 per print contribution has been asked by the Church to the Parish Council. It was agreed to

contribute for 6 editions and review the feedback on the uptake.

Proposed - Cllr Wood Seconded - Cllr Smith Vote - Unanimous

ii) Quotation from Webit4u.

Quotation circulated it was agreed to accept the hosting cost of £35 + VAT per month and to ask to remove the juice ad at $49 per year.

Proposed – Cllr Goldberg Seconded -Cllr Ferris Vote - Unanimous

iii) Article to consider - Essex Local Nature Recovery Strategy.

It was agreed that we are happy to ask the Church to put in the magazine this type of article but for it to be reduced in size. The Clerk to ask for it to be reduced in size.

Proposed - Cllr Pedder Seconded – Cllr Ford Vote Unanimous

1705/24 HIGHWAY / PUBLIC RIGHTS OF WAY ISSUES.

\* Circulation of the ‘data’ from the Speed Sign. It was suggested to send the speed data to our MP James Cleverly, and also send him the dates of our forth coming Parish Council meetings. Cllr Pedder reported that Speed watch volunteer’s had been out this evening, 21 people driving over 36 miles per hour this was carried out over a 1 hour period only.

\* Request from Great Notley Parish Council for a change on London Road from the current Zebra Crossing to traffic Lights near to the White Courts entrance.

The Clerk to go back to the Clerk at Great Notley and ask what is the demand have you had any other requests or comments or just 1 person asking for this.

1706/24 FINANCE – a) Finance List.

|  |  |  |
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| D/D | SSE (street light supply)  | £78.31 |
| D/D | A & J Lighting Solutions Ltd (street light supply)  | £68.22  |
| D/D | EDF Energy (Pavilion) | £40.00  |
| D/D | British Gas Light Business (Pavilion) | -£40.43  |
| D/D | BT for Pavilion Office | £45.48 |
| D/D | BT (for Parish Council mobile phone) | £18.12 |
| D/D | Nest (Pensions HW & RG previous months payment) | £82.89 |
| B/Trans | J & M Payroll Services Ltd (Salary fee, PAYE & Salary payments to all staff and expenses) Breakdown – Wages and expenses total £2,433.71, PAYE total £205.53, J & M Payroll £36.00. | £2,675.24 |
| B/Trans | Olivers Plants Ltd (raised beds and planters) | £191.87 |
| B/Trans | Essex Playing field association (subs and competition)  | £40.00 |
| B/Trans | GLEAM (subs) | £15.00 |
| B/Trans | C G Electrical Essex Limited (pavilion electrical inspection) |  £160.00 |
| B/Trans | Ernest Doe & Sons Ltd (bark, compost and peat) | £75.31 |
| 300048 | Black Notley Village Hall (hire for annual assembly) | £50.00 |
|  | TOTAL | **£3,540.44** |

Proposed - Cllr Ferris Seconded - Cllr Elden-Lee Vote Unanimous

b) Update on changing Banks.

The Clerk advised the Council that she spoken with Nationwide Building Society, who don’t offer business banking, Natwest Bank who would charge us and we would also need to open a second current account. We only want a savings account. Santander could offer this but it was a one signature account. Barclays Bank can offer this at no charge, it was suggested not to go with Barclays as they aren’t set up to work with Parish Councils. Clerk to try HSBC Bank or Saffron Building Society or stay with Lloyds Bank with just 6 signatories. As Cllr’s Wood and George do not wish to be signatures as they bank or work with them.

c) Circulation of actual to budget spending sheet. Circulated for information. Currently on target with expenditure.

1707/24 PLANNING.

**Braintree District Local Plan Review 2041** – Ideas or suggestions to be considered – deadline 16th August 2024. As previously commented. No expansion to the village envelope, the Village envelope to stay as it is.

 **24/01356/HH** 2 Ludham Hall Lane, Black Notley, Essex. Erection of 2 storey front extension. No objection.

1708/24 CIRCULATION OF THE QUOTATIONS FOR THE 12 MONTH TREE WORK RECOMMENDED ON THE JRMG, COKERS PEACE AND THE PLAYING FIELD.

A brief site meeting was held at 7.15 pm the evening of the meeting, it was agreed to ask for new quotations with the brief to take the oak tree to the recommended 1.5 mtr in height dragging / dropping towards the middle of the field to avoid any play equipment and leave the sections of wood on site. Agenda item next month.

1709/24 CO-OPTION – OF THE PARISH COUNCILLOR VACANCY. Advert on website an advert to go into the next edition of the magazine.

1710/24 DATE OF THE NEXT MEETING WEDNESDAY THE 28TH AUGUST 2024.

Meeting closed 9.20 pm

CHAIRMAN………………………………………….. DATE ……………………